



## Board of Directors Meeting Minutes 02 March 2024

iHop Restaurant at Flying J Truckstop,  
West Grand River Ave. @ I-96, Lansing MI

### ❖ **Call to Order**

1808 hrs

### ❖ **Pledge of Allegiance**

### ❖ **In Attendance :**

Dale Cole  
Kelly Fitzgerald  
Russ Fitzgerald  
Kenny Hazlett  
Michael Jackson  
Tom Rocheleau  
Gordy Smith

### ❖ **Secretary's Report :**

Minutes of the 03 February 2024 BOD meeting were emailed to [CMARCboard@gmail.com](mailto:CMARCboard@gmail.com) and will be posted on CentralMIARC.com.

### ❖ **Treasurer's Report :**

GordyS

Deposits -- \$395.00  
Expenditures -- Laptop \$150.00, Zoom \$16.95  
Field Day balance \$200.00.  
Building Fund balance \$395.00.  
MSFCU balance \$2,483.00.  
Club net worth \$3,684.37.

### ❖ **Old Business :**

#### ***CMARC logo***

KellyF called ARRL and got clarification on use of the ARRL logo in the CMARC logo, says they are mailing a file of their logo and a letter including clarification. **Restrictions – only diamond** can be used, if ARRL logo is incorporated the club may not sell any merchandise with that logo included. KellyH suggests that we create a new CMARC logo to remove any conflict. Trademarked logos can be searched online. GordyS says he has a Logo Designer we can hire.

KellyF says we should take suggestions from General Membership for what a new CMARC logo should contain. KennyH moves to request suggestions at the 08 March GM meeting, with suggestions to be discontinued after the 12 April GM meeting. KellyF 2nds. Motion passes unanimously. KennyH will make an announcement in **Secretary's Report** at the 08 March meeting. RussF suggests BOD members also search for other club logos online, DaleC advises photos of club logos can be found at the ARRL Great Lakes Division website. GordyS suggests possibility of utilizing The Mitten in new logo, KennyH likes antenna and/or microphone.

### ***Zoom***

GordyS has the new laptop and will install Zoom before the 08 March GM meeting. TomR states Zoom was originally paid for monthly b/c it was unknown how long meetings would need to be held remotely due to COVID. GordyS advises that as soon as 2023 MSUFCU credit cards are replaced Zoom will not be paid. DanD gave TomR the account information, but since account was in Dan's name a 2-factor notification had to go to Dan's phone and then Dan to send code to TomR. TomR states no past BOD members should have control of club Zoom account. KellyF suggests it should be maintained by the current Treasurer, says it will be possible for CMARC Zoom account to have multiple Administrators. BOD agreed Zoom should be set up and logged on no later than 1845 hrs for GM meetings. KennyH will take old laptop and Zoom equipment home after BOD meeting to bring to the 08 March meeting. KellyF will bring a USB camera to the 08 March GM meeting, and will look into buying options for a new camera.

### ***Field Day***

BOD needs to seek FD Chairperson volunteer(s) at the **08 March GM meeting** – KennyH will include in **Secretary's Report**. RussF states than any club t-shirts purchased should be for ALL members so as to not create a class system, asks if club should pay for 50% of cost of ARRL 2024 FD t-shirts. KellyF will call ARRL to ask about club discounts. Club t-shirts tabled until after 10 April GM meeting and determination on new CMARC logo. Ideas : We need to be thinking about ideas for sponsors, food sponsors, donations. We need a Food Chairperson. Should we have a donations jar for food served at FD ? KennyH will ask DanD for contact information for Tim Clay's wife, and will reach out to her.

### ***Cards & (not) Flowers***

KennyH will ask ShannonR at the 08 GM meeting if she can do Cards, will also contact JaneH, and ask for volunteer(s) in **Secretary's Report**. GordyS suggests a thank you card for his brother for work done on the Emergency Communications Trailer, will pick one up before the 08 March GM meeting for signatures. KennyH will include in **Secretary's Report** that this will now be referred to as "**Acknowledgements & Silent Keys**". It was suggested that a card should be sent to SK Bob Heil's family, GordyS will pick up for BOD signatures.

### ***Emergency Communications Trailer***

GordyS has added a fire extinguisher and 25-person first aid kit to the ECT, will be bringing the ECT to the 08 March GM meeting to show to members, DanD will need to take it out to his place for storage. GordyS also advises that propane tanks for generator need to be topped off well before Field Day and immediately after, cost estimated at \$3.99/gallon at Tractor Supply, unknown # of gallons in two 100 lb. tanks. GordyS states that **DanD's** decal maker is not large enough to make trailer decals, will contact Michael Boensch to inquire about possibility of

getting CMA decals made at The Makers' Place and vinyl cost. Application deadline for the grant that Gregg Mulder applied for is 01 April, so we should hear something soon. GordyS and RussF to confirm who "approved Trailer pullers" will be. RussF suggests making used amateur radio license plates display a part of the ECT. KennyH moves to have RussF develop a display for the trailer. MikeJ 2nds. Motion passes unanimously. KennyH asks if we should be trying to find a central Lansing storage location for the ECT, generator, and propane tanks, instead of Laingsburg – also wonders if generator and propane tanks could be transported in a pickup truck.

### ***Family Night***

Scheduled for 07 September at DanD's place. KennyH will confirm with DanD that he plans to cook again, with potluck dishes welcome as well from members. KennyH moves that there be a \$25/pp charge for food and drinks with any extra to be put in CMARC General Fund. GordyS 2nds. Discussion : RussF suggests no charge for Under 18 guests. KennyH so amends motion. Motion passes unanimously.

### ***Ziegenbein Award***

DaleC is looking into a less expensive award – 2023 plaque cost \$96.50. KellyF's coupling can engrave on wood for only \$25.00. TomR will send KellyF a photo of the 2023 award.

### ***Church meeting***

TomR and GordyS will attend West Lansing Church of Christ next Board of Elders meeting. All BOD members are welcome to join. GordyS will coordinate. The idea of a CMARC food drive to help the church was brought up and tabled until after GordyS can talk with the church.

## ***❖ New Business :***

### ***Meeting agendas***

KennyH has volunteered to gather BOD meeting agenda information and distribute to BOD members, will get a copy of Roberts' Rules of Order and take on responsibility for facilitating "keeping on track" in BOD meetings and General Membership meetings.

### ***Licensing classes***

TomR contacted the church about potentially holding licensing classes there – at this time it seems iffy. TomR suggested we look into libraries (CADL in particular. Stated that a Technician class is scheduled to begin 13 April.

### ***SkyWarn training***

Scheduled for 16 March at Lansing Community College West from 1000 until 1200 hrs. Room for 120 attendees maximum, and you must reserve a spot. A link for signing up for the class with NWS Grand Rapids can be found at [CentralMIARC.com](http://CentralMIARC.com).

### ***Possible public service announcements***

KennyH will contact TV stations to find out how we can get PSAs for things such as licensing classes and events on the air.

### ***Building Committee***

RussF has found 3 potential community center locations. Could the club provide licensing classes or other in exchange for meeting space ?

### ***Public events ideas***

School programs ? Community centers ? Impression 5 Museum ? Zoo ? State Capitol ? Is there a Michigan Amateur Radio Day ? Festivals ? DeWitt Showcase ? Fairs ? Aviation Day at Mason Airport ? MSU clubs day in the fall ? MikeJ says Eaton Rapids Schools has a Career Day in May. RussF suggests looking for groups/events where we would have a shared interest. KennyH will start doing research.

### ***Meeting programs / Saturday events / classes***

DaleC to update currently planned programs at 08 March GM meeting. HF Radio Operations 101 ? Satellite Radio 101 ? Morse Code 101 ? Drones, Trent from MCSO ? Could look into using Hannah Community Center (East Lansing) auditorium. Anyone with ideas can email to CMARCboard@gmail.com.

### ***Name tags***

KennyH suggested getting name tags for BOD members. DaleC and RussF not in favor – could create class structure. RussF says it would be worth looking into getting nametags or IDs for all members – free for new members. GordyS suggested HamKrazy. RussF and KellyF shared photo ID that can be made by a flea market vendor at Dayton HamFest.

### ***CMARC website***

TomR reminds everyone to check out CentralMIARC.com. BOD information, club by-laws, and much more there.

### ***Fundraisers***

An anonymous club member has offered to match up to \$1,500.00 in member donations to the club. KennyH moves that we start a fundraiser to be announced at the 08 March GM meeting to run through the 10 May GM meeting with KellyF as Coordinator. MikeJ 2nds. Motion passes unanimously. KellyF will announce.

### ***2024 meeting programs schedule***

DaleC will provide information on scheduled GM meeting programs. Anyone with ideas for future programs can email to CMARCboard@gmail.com.

### ***Next BOD meeting***

06 April 2024 @ 1800 hrs,  
iHop Restaurant at Flying J Truckstop,  
West Grand River Ave. @ I-96, Lansing MI

### **❖ Adjourn**

KennyH moves to adjourn. KellyF 2nds. Motion passes unanimously. Adjourned 2045 hrs.

## **2024 CMARC Board of Directors**

***President***

Tom Rocheleau

517.648.3197

<b><i>Vice-President</i></b>	Dale Cole	517.783.4761
<b><i>Treasurer</i></b>	Gordy Smith	517.749.5677
<b><i>Secretary</i></b>	Kenny Hazlett	517.348.5513
<b><i>At-Large Director</i></b>	Kelly Fitzgerald	517.624.9644
<b><i>At-Large Director</i></b>	Russ Fitzgerald	517.889.2622
<b><i>Under-22 Chair</i></b>	Michael Jackson	517.231.0142